



**THE PRIVACY POLICY OF
THE UNITING CHURCH IN AUSTRALIA
GLEBE CAFÉ CHURCH**

This policy has been adopted by Glebe Café Church in order to comply with the requirements of the Privacy Amendment (Private Sector) Act No 155 of 2000. The policy should be read together with the National Privacy Principles (NPPs) set out in the Privacy Act. A copy of the NPPs is attached.

1. In this policy, a reference to:
 - "Church" means The Uniting Church in Australia;
 - "Organisation" means the Glebe Café Church which has adopted this policy.
2. Glebe Café Church will comply with the NPPs. If there is any inconsistency between this policy and the NPPs, then the NPPs prevail.
3. Café Church will only use personal information for the primary purpose for which it is collected. In most cases, the purpose will relate to the spiritual, pastoral, social, educational and administrative functions of the Organisation.
4. Café Church will take reasonable steps to keep personal information secure and will, subject to the NPPs, comply with any request from a person to correct or remove his or her information.
5. Café Church's operating procedures (whether or not they are formalised in a manual) will comply with this policy and the NPPs.
6. Café Church's Privacy Officer be responsible for storing, correcting and giving people access to personal information collected about them, and will be empowered to receive and deal with any complaint that the Organisation has not complied with this policy or the NPP's.

If you have any questions about this policy, please contact the Organisation's Privacy Officer, John Brentnall on 02 9692 8377 or email to admin@cafechurch.org.au.

JOHN BRENTNALL ____/____/____
Privacy Officer